



# Taking Stock:

*communities and governments working together for  
community safety and well-being*

## Check List for Building Successful Community-Government Collaborations

*This report is drawn from the full research report that was written by  
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### **Origins: Why?**

- Who initiated the collaboration – government, grassroots, or joint?
- What factor(s) led to the founding of the collaboration? (problem / opportunity)
- To what extent is the collaboration based on a statement of shared values and principles?

### **Membership: Who?**

- Nature of membership: who is involved?
- Breadth of membership: focused and specialized or broad and general?
- Inclusiveness: to what extent is the consumer target group included?
- How determined: Who decides who gets to join? How permeable is the organization?
- How does the entity recruit new members? Formality of processes? Openness of processes?

### **Mission, Mandate, Role(s): What?**

- Who defines the mandate?
- How narrow / broad is the target group to which the collaboration pertains?
- What elements does the mandate include:
  - ⇒ Advisory
  - ⇒ Advocacy and public policy development
  - ⇒ Program planning
  - ⇒ Program and service delivery
  - ⇒ Communications, public education, social marketing
  - ⇒ Knowledge sharing, clearing-house, networking
  - ⇒ Services to members (professional development, helping access funds, standards development)
  - ⇒ Celebration of achievements, recognition, awards



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## ***Approaches: How?***

### **External:**

- Direct delivery? (outwards – target group)
- Support for members' organizations? (downward – internal)
- Communications, public education, promotion? (outwards – at large)
- Advocacy and advisory? (upward – decision-makers)

### **Internal - Operations:**

- Processes to establish and renew mission and mandate?
- Planning processes?
- Monitoring processes?
- Staffing processes?
- Communications processes?

### **Internal – Resources:**

- Sources of funding?
- Stability and sustainability of funding?
- Balance of core funding to project funding?

### **Internal – Structure and Governance:**

- Governance structure?
- To whom is the organization accountable?
- What requirements and processes are there for evaluation and reporting?
- Leadership and succession processes?
- Degree of reliance on volunteer effort; extent of resources and paid staff?

## ***History, Timeframe, Status, Prospects: When?***

- When founded, how long in operation?
- Time-limited specific task, or ongoing mandate?
- Achievements?
- Difficulties and challenges?
- Current status?
- Changes being considered or planned?

